

Congratulations! We at Gardiner Community Church are excited that you have chosen to be united with each other in the bond of marriage and wish you much joy and happiness. We want to assist you in every way possible, as you prepare for this journey together. We see the exchange of wedding vows between a husband and wife as a sacred trust, and a life-time commitment before God. We also recognize that in addition to wedding bliss, comes various challenges as you journey through life together. These challenges arise as each person learns to cherish, respect and place each other's needs before their own.



Because marriage is a commitment not to be taken lightly, we at Gardiner Community Church require you to undergo premarital coaching, should you wish to use our Pastor to officiate¹. Please consider this activity as an investment in your future life together. Pastor Caleb is a certified premarital and marital counselor with the PREPARE/ENRICH Program.² PREPARE/ENRICH is a customized couple assessment that identifies a couple's strength and growth areas. It is one of the most widely used programs for premarital coaching and premarital education. Using this, and other resources, we will seek to explore and understand the following areas together:

- Personal Strength & Growth Areas
- Relationship Dynamics
- Communication
- Stress & Appropriate Conflict Resolution
- Financial Management
- Intimacy, Love & Affection
- Leisure & Recreation
- Family of Origin and Possible Issues
- Children & Parenting Expectations
- Personality & Temperament
- Inviting God into Your Marriage

Typically, your premarital preparation will happen over six 1-hour coaching sessions, though these can be customized as needed. At the commencement of this program, you will each be provided with a PREPARE/ENRICH book that will assist you to work through the areas described above. A final session will include discussing preparations for the wedding day itself.

¹ If you think you have undertaken adequate premarital counseling in other ways, please speak to Pastor Caleb about this. These requirements do not apply if you choose to use another Wedding Officiant.

² For more information, go to www.prepare-enrich.com

Wedding Fees:

As the church is maintained by the contributions of its members and friends, wedding fees are established not for profit, but are necessary for the maintenance of the church facilities, and compensation for any GCC staff assisting you. Please check boxes below as required.

Fee Schedule	Up to 3 Hours	Each Additional Hour Required
<input type="checkbox"/> Church Sanctuary	\$400	\$50 (List No. of additional hours)
<input type="checkbox"/> Fellowship Room (included in price)		
<input type="checkbox"/> Pastor to Officiate	\$220	
<input type="checkbox"/> Premarital Coaching ³	\$290	
<input type="checkbox"/> Custodian (required)	\$50	
<input type="checkbox"/> Sound System Technician	\$50	
<input type="checkbox"/> GCC Church Pianist/Organist	\$100	

TOTAL: _____

A deposit of 50% of the total is required to book the sanctuary for your wedding, in addition to the fee for premarital coaching, if you choose to use our Pastor for officiating. The remainder will be due one week before the event. The event will be placed on our calendar with the receipt of this deposit.

Additional Information Which May Be Of Help As You Plan Your Wedding:

Capacity: The church sanctuary holds about 80 people.

Piano / Organ: If the church piano or organ are to be used, the musician(s) should be from, or approved by GCC. Arrangements for music should be made at least 90 days in advance. You can plan this through our Pastor.

Flowers and Bows: Placement of flowers and candles are arranged with the wedding coordinator and/or florist. There is to be no stapling or taping flowers or bows onto the seats.

Fellowship Room (Downstairs): You may make use of the downstairs kitchen, should you wish to make use of the Fellowship Room as your reception venue, or for getting ready prior to the wedding itself. Please note however that the use of the kitchen is for service only. No dishes or kitchen equipment may be used. No cooking or the use of the stove for warming is permitted. Caterers may be used.

Other: No bubbles, helium balloons or smoking are permitted inside the building, but are permissible outside. No alcoholic beverages are permitted on the premises. No food or drink is allowed in the sanctuary.

³ Required if using GCC's Pastor (or another arrangement has been made). This fee also includes a \$40 fee for an online PREPARE/ENRICH assessment, and the cost of printed materials.

Marriage License:

Please be sure to obtain your marriage license from the Jefferson County Clerk's office. It is imperative that you bring the license to the wedding-rehearsal, as the Pastor will be unable to officiate your wedding without it. The Pastor will sign the license (if required by the county) after the ceremony.

Note: Once the completed application and fees have been processed in the county's office, there is a three-day waiting period before the marriage can take place, and the marriage license is valid for 60 days. If you have any other enquiries, please phone the Clerk's Office at (360) 385-9116.

The following information is derived from the Jefferson County Clerk's website:

<https://www.co.jefferson.wa.us/1021/Marriage-License-Information>

In-Person Applications

Step 1 Marriage application: Complete and submit the online marriage application.

Step 2 Submitting the application: After submitting the online application, both parties will need to appear in person with valid government issued photo identification. The three (3) day waiting period begins once you've appeared and paid the fees.

Step 3 Fees: The fee to apply for a Marriage License is \$42.00 payable by cash or check.

Mail-In Applications

Step 1 Marriage application: Complete and submit the online marriage application.

Step 2 Forms: You will need to complete the Mail-In application as well.

Step 3 Fees: After submitting the online application and completing the Mail-In application, you will send the forms along with a check or money order for \$42.00 payable to the Jefferson County Auditor. The three (3) day waiting period begins when we receive the application and fees.

Our mailing address is: Jefferson County Auditor

PO Box 563

Port Townsend, WA 98368

The Auditor's Office issues marriage licenses from 8:30 am to 4:15 pm Monday through Friday.

**Gardiner Community Church
Contact Form**

Name of Contact Person(s): _____

Address: _____

Email: _____ Phone: _____

Date of Wedding: _____ Date of Rehearsal: _____

Time: Beginning: _____ Ending: _____

Total Cost (see page 2): _____

Deposit Included (50% of total costs): _____

We agree with the terms as documented in pages 1-3 for our wedding:

Signatures: _____

Please attach your deposit to this form and mail to:

Gardiner Community Church
1040 Old Gardiner Rd, Sequim
WA 98382

Thank You.

**Gardiner Community Church
Wedding Service Preparation Form**

Bride: _____ Phone: _____

Email: _____

Groom: _____ Phone: _____

Email: _____

Address after marriage, if known: _____

Wedding Date: _____ Time: _____

Rehearsal Date: _____ Time: _____

Wedding Officiant: _____

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Approximate number of guests: _____

Wedding Party

Father of Bride: _____ Mother of the Bride: _____

Maid of Honor: _____ Best Man: _____

Bridesmaids: _____

Groomsmen: _____

Flower Girl(s)/age(s): _____ Ringbearer/age: _____

Ushers: _____

Readers(s) _____ Guest Book Attendant: _____

Instrumentalist(s) and instrument(s) _____

Vocalist(s): _____

Family/Significant Others Who Will Process

Parents of Groom: _____

Grandparents of Bride: _____

Grandparents of Groom: _____

Others: _____

Please indicate the nature of any necessary special accommodations:

Do you plan to have pictures taken in the Sanctuary before the ceremony? _____ after the ceremony? _____

WEDDING CEREMONY BULLETIN: Will you be providing a wedding bulletin? _____
If so, the Wedding Officiant will provide you with a copy of the order of worship.

SANCTUARY PREPARATION: The church will be open ninety minutes prior to the time of your wedding unless you have made arrangements for earlier access. Please be sure all parties know this. During this time the flowers, pew bows, aisle-runner, etc. are to be delivered.

- 1. Do you plan to use a Unity Candle? _____ If so, you will also need to furnish the candle, the holder and the 2 side candles. Please bring your Unity Candle and 2 side candles to the rehearsal.
- 2. Will you be using a (non-skid) aisle-runner? _____ (Florist provides.)
- 3. Have you arranged for someone to take your floral pieces following your ceremony? _____

Please furnish the following:

Name and address of florist: _____

Phone: _____ Email: _____

Name and address of photographer: _____

Phone: _____ Email: _____

Name and address of videographer: _____

Phone: _____ Email: _____